

NON-REGULAR RETIREMENT PLANNING **CHECKLIST**

06 - 12 Months Before Retirement

(19 - 19.5 years of creditable service)

(12 Months): Month_____ Year_____

(6 Months): Month_____ Year_____

- Receive RCSBP counseling from your RSO, if not already done
- Attend mandatory Army Retirement Planning Seminar (if you have not already)
- Create [DS Logon](https://www.dmdc.osd.mil/identitymanagement)
(<https://www.dmdc.osd.mil/identitymanagement>) and
[myAuth](https://myaccess.dmdc.osd.mil/identitymanagement/app/login/myauth)
(<https://myaccess.dmdc.osd.mil/identitymanagement/app/login/myauth>) accounts
- Final PHA
- Check retirement points and submit corrections through IPPS-A as needed